

HERITAGE SPRINGS
Active Adult Country Club Living
At Trinity

Organizational Meeting
February 16, 2021

The meeting was called to order at 4:52 pm by Amanda Harling.

Persons attending: Stephen Gibson, Barbara Burdick, Dorothy Richute, Kenneth Rubin, Wayne Barry, Katherine Williamson, Steven Novak, Amanda Harling-General Manager, Zita Tuomey-Assistant Manager, and Susan Tucker-Controller

Election of officers took place.

Amanda asked the Board members for nominations for the office of President. Dorothy Richute nominated Stephen Gibson. Amanda asked for any other nominations. Wayne Barry nominated Katherine Williamson. Amanda asked for other nominations and there were none. Amanda asked the Board by a show of hands to please raise their hands if they vote for Stephen Gibson, then asked them to raise their hands if they vote for Katherine Williamson. Stephen Gibson received four votes; Katherine received three votes. Stephen Gibson was elected President and took over as Chair of the meeting.

Wayne Barry nominated Kenneth Rubin for the office of Vice President; Steven Novak nominated Barbara Burdick for the office of Vice President. The President asked the nominees if they accepted the nominations; both nominees accepted. The President asked the Board by a show of hands to please raise their hands if they vote for Kenneth Rubin, then asked them to raise their hands if they vote for Barbara Burdick. Kenneth Rubin received three votes; Barbara Burdick received four votes. Barbara Burdick was elected Vice President.

Barbara Burdick nominated Wayne Barry for the office of Treasurer; Katherine Williamson seconded. Motion unanimously approved and Wayne Barry was elected Treasurer.

Wayne Barry nominated Dorothy Richute for the office of Secretary; Katherine Williamson seconded. Motion unanimously approved and Dorothy Richute was elected Secretary.

Effective February 16, 2021, the officers and Directors are:

Stephen Gibson, President and Director
Barbara Burdick, Vice President and Director
Wayne Barry, Treasurer and Director
Dorothy Richute, Secretary and Director
Katherine Williamson, Director
Kenneth Rubin, Director
Steven Novak, Director

Barbara Burdick moved and Katherine Williamson seconded that the 2021/2022 Signers on all Bank Accounts will be: Stephen Gibson, President, Barbara Burdick, Vice President, and Wayne Barry, Treasurer. Motion carried unanimously.

Wayne Barry moved and Steven Novak seconded that the 2020/2021 signers on all Bank Accounts (Stephen Gibson, President, Barbara Burdick, Vice President, and Michael Ravens, Treasurer) will remain as authorized signers on all accounts until new signature cards are processed by our banks, at which time they will no longer be authorized signers. Motion carried unanimously.

Barbara Burdick moved and Kenneth Rubin seconded that the Treasurer have full electronic access to all accounts. Motion carried unanimously.

Wayne Barry moved and Steven Novak seconded that the General Manager, Assistant Manager, Controller, and Office Manager have view-only electronic access to all accounts. Motion carried unanimously.

Barbara Burdick moved and Stephen Gibson seconded that Anne Hathorn will be the Registered Agent for the Association. Discussion. Motion carried 5-2, with Katherine Williamson and Dorothy Richute dissenting.

Dorothy Richute moved and Katherine Williamson seconded that all members of the Board be signatories to the Board Code of Conduct. Motion carried unanimously.

Barbara Burdick moved and Stephen Gibson seconded that the 2022 Annual Meeting be held on Tuesday, February 15th, 2022, at 3:00 pm. Motion carried unanimously.

The Board of Directors Training Session will be Monday, March 2nd at 1:00 pm.

Next Board of Directors Workshop meeting will be Wednesday, March 10th at 2:00 pm and the next Board Meeting Monday, March 22nd at 3:00 pm.

Stephen Gibson, President asked Board members to make recommendations to Barbara Burdick, Vice President as to which Committee Liaison assignments they would prefer.

Meeting adjourned at 5:12 pm.

Respectfully submitted,

 Secretary