HERITAGE SPRINGS COMMUNITY ASSOCIATION, INC.
Board of Directors Meeting
Monday, May 1, 2023, 2:00 P.M.

1. Call to Order by Kathy Williamson at 2:00 p.m.
2. Pledge of Allegiance was led by Kathy Williamson
3. Proof of Notice and Quorum: notice posted on Thursday, April 27, 2023.
   Present: Ken Rubin, Dann Stavro, Cindy Thompson, Kathy Williamson, Ed Raether, Mike Jablon, and Kelly Alter
   In Attendance: Derek Intinarelli, General Manager, Ailyn Millares-Controller, Ron Kelly - Chief of Safety & Security, Natalie Brewton- HR/Office Manager
4. Member Comments on Agenda Items: none
5. Motion to approve the Jonas Club Management Operating System Project
   Purpose: Accomplish two objectives. The first is to replace a minimum of seven individually purchased applications that service different community functions such as accounting, calendars, and reservations. The applications work well individually but not together. Secondly is to improve our accounting and reporting capabilities by bringing our receivables, payables, and financial reporting responsibilities in-house.
   We requested proposals from four vendors, performed quantitative and qualitative analysis, and determined the Jonas Club Management Software Suite provides the best value, tools, and functionality to bring our receivables, payables, and reporting in-house as well as the ability to communicate between the applications.
   I, Dann Stavro, make a motion to purchase the Jonas Club Management Software System Suite including their Administration, Accounting, Membership, Point of Sale, Activity Management, and Supporting Modules.
   This project, including software, training, implementation, personnel, and hardware (such as tablets, a server, and office furniture), amounts to $116,486. A 15% contingency of $17,473 brings the total project cost to $133,959.
   This project was not budgeted, however, $28,000 in budgeted funds are available to partially offset this expense. Facilities Project 9, Workstations for $7,000, Facilities Project 10, Clock in Capability for $7,000, Facilities Project 16, Administration Office Area for $6,000, and F&B Project 5, Tablets, license, & Network for $8,000.
   Once implemented, our projected annual expenses will be $4,900 greater than today. It is impossible to put a numerical dollar value on the proposed system's ability to generate financial data in a timely manner, providing management and the Board the opportunity to take corrective action more quickly and/or take advantage of opportunities. One such example is the Green Sheet process, which will be improved for the members and staff as well as providing improved management reporting. In addition, our ability to customize financial reports will be possible, further enhancing the information available to interested parties. The motion was seconded by Kathy Williamson.
   The vote was 7 – 0. The motion passes.
6. Board Closing Comments
7. Adjournment: Kathy Williamson made a motion to adjourn the meeting at 2:19 pm. Kelly Alter seconded the motion. Unanimous vote to adjourn.

   Respectfully Submitted by:
   Cynthia Thompson