

Job postings listed below do not represent the complete position duties

Clubhouse/Housekeeping Attendant (PT)

As a Clubhouse/Housekeeping Attendant, you will be essential in maintaining the cleanliness and organization of our facilities, ensuring a welcoming environment for the member of a Private Country Club community. We are looking for a PT (24-28) attendant to prepare rooms for events by setting up as outlined in the banquet event order log.

- Clean-up and break-down of meetings, events, and parties. This includes moving tables and chairs and frequent lifting, pushing and moving of 35-50 lbs.
- Prior housekeeping experience is preferred.
- Flexible schedule is a must as this position also works weekends and holidays.
- All applicants must have a valid driver's license to work in this position.

Executive Chef

HOA community with approximately 2400 Members. This is a working and supervisory position, that will train and manage kitchen personnel and supervise/coordinate all related culinary activities. The Executive Chef will also be required to cook. Some of the skills and responsibilities include the following:

Responsibilities:

- Create meals that are tasty, visually appealing, and meet a variety of dietary standards
- Work within budgets for all member events, weddings, parties and other corporate meetings.
- Manages a culinary team to ensure quality and delivery; trains and manages culinary and kitchen employees to use best-practice food production techniques
- Ensuring proper culinary standards and techniques are in place for the preparation of food items, including presentation, and service standards
- Develops standard menus, recipes and techniques for restaurant, considering members, popularity of various dishes, costs and other factors
- Monitor production and quality levels of all food products.
- Cooks or directly supervises the cooking of items that require skillful preparation
- Responsible for monitoring and controlling food costs by estimating food consumption, waste control procedures, storeroom requisition systems, and product storage requirements.
- Select and develop standardized production recipes to ensure consistent quality and presentation techniques
- Maintain working relationships and billing arrangements with specialty vendors and suppliers
- Monitors ordering and receiving programs for products and supplies to ensure proper quality and price on all purchases
- Recruit, train, and manage kitchen staff including potential dismissal of employees
- Rectify arising problems or complaints

Leadership:

- Coach employees by creating a shared understanding about what needs to be achieved and how it is to be achieved
- Plan and execute team meetings
- Consistent focus on margin improvement; understanding performance metrics, data, order, and inventory
- Willing and able to work evening, weekends and holidays
- Culinary Arts Degree preferred, 5 yrs. of experience in a culinary leadership role in a full-service restaurant
- Maintain a Food Manager Certification acceptable to the State of Florida.
- Country Club experience a plus

Golf Course Grounds Maint./FT (1 openings)

Responsibilities include a diverse range of activities involving golf course turf maintenance and semi-skilled grounds construction. Operating light-powered equipment and mowers in the maintenance of bunkers, putting greens, collars, tees, fairways and roughs and additional duties related to setting up a golf course for play.

- Trim trees, prunes shrubbery, and removes fallen leaves and branches, cultivate shrubs and flowers
- Assist in construction and grading of new greens, prepare planting beds, lay sod, plant vegetative material and seeds putting greens, tees, fairways and roughs
- Ability to receive, understand and retain instruction on the use of equipment, tools and materials used in golf course landscape construction and maintenance work
- Maintain ball washers and water hazards

Will need to be able to lift, push, pull and/or move up to 50 pounds and be able to perform in the outdoor Florida climate.

#### Clubhouse/Housekeeping Attendant (PT)

As a Clubhouse/Housekeeping Attendant, you will be essential in maintaining the cleanliness and organization of our facilities, ensuring a welcoming environment for the member of a Private Country Club community. We are looking for a PT (24-28) attendant to prepare rooms for events by setting up as outlined in the banquet event order log.

- Clean-up and break-down of meetings, events, and parties. This includes moving tables and chairs and frequent lifting, pushing and moving of 35-50 lbs.
- Prior housekeeping experience is preferred.
- Flexible schedule is a must as this position also works weekends and holidays.
- All applicants must have a valid driver's license to work in this position.